

James, Julia L.

[ANS Assistant Librarian]

1917

The National City Bank of New York

CAPITAL FULLY PAID \$ 25000000.
SET ASIDE AS CAPITAL FOR FOREIGN BRANCHES \$ 6000000.
SURPLUS & UNDIVIDED PROFITS \$ 4000000.
CABLE ADDRESS "CITIBANK"

New York

November 22, 1917

IN REPLYING PLEASE QUOTE INITIALS CTA

American Numismatic Society,
Broadway & 156th St.,
New York City.

Dear Sirs:

Attention Mr. Sydney Noe.

We have now in our employ Miss Julia L. James, who tells us that she was in your service from June, 1917 to November, 1917, as Assistant Librarian.

Will you be good enough to give us, in confidence, your opinion of Miss James's ability, and also advise us as to what you know regarding her habits and general worth.

Any information you may give us concerning this employe will be greatly appreciated.

Yours very truly,



Chief Clerk.



November 23rd, 1917.

Charles T. Ayles, Esq., Chief Clerk,
The National City Bank of New York,
55 Wall Street,
New York City.

Dear Sir:-

Your letter of November 22nd enquiring as to the ability of Miss Julia L. James is at hand. Miss James has been in our employ for about five months and during that time has shown remarkable ability in caring for the interests of our Library. She is well trained and a very conscientious worker, and our experience has been that she is not likely to disappoint any confidence placed in her ability. Her preparation has been very thorough, and she is an exceptional Library Assistant.

Miss James left our employ because the salary which was offered by you was better than we could afford to pay. We were unwilling to stand in the way of her advancement, and waived our rights of announcement of her intention to leave. May I point out that in making the success of her application hinge on such brief notice, your firm exhibited an unusual disregard for the courtesy which we, or any other employer similarly situated, are entitled to expect.

Yours very truly,

Secretary.

November 26th, 1917.

Dear Miss James:-

As I told you over the phone, I am sending you herewith copy of the last paragraph of my answer to the letter of inquiry from Mr. Ayles, Chief Clerk of the National City Bank. Of course you will understand that I could not send you a copy of the first part of the letter. It might have made you too much "set up".

Yours very truly,

The National City Bank of New York

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IN REPLYING PLEASE QUOTE INITIALS _____

New York November 30, 1917

Mr. Sydney P. Noe, Secretary
American Numismatic Society
B'way bet. 155th and 156th Streets
New York

Dear Sir:

I beg to acknowledge your letter of November 23 which has been handed me for reply. Miss James was first interviewed in our Employment Department on November 2, 1917, with a definite view to a position which was only subject to her references. She came in again on November 12 to check these references and came on in our employ on November 14.

While we were most anxious to secure her services as soon as possible, we had no knowledge of the fact that she had not given you ample notice that she was leaving you. We did not know what your rules were in regard to this, and there is no reason why Miss James could not have gone to you on November 2 or 3 and told you that she had been offered a definite position in our bank.

It is a matter of great regret to us that you have been inconvenienced in the slightest degree on our account, and if we had been given a definite statement by Miss James as to your custom in releasing employees, we should have been careful to observe them.

Yours very truly,


F. J. Pease
Asst. Chief Clerk

FS:B

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CABLE ADDRESS "CITIBANK"

New York

December 15, 1917.

IN REPLYING PLEASE QUOTE INITIALS CTA

American Numismatic Society,
Broadway & 156th St.,
New York City.

Attention Mr. Sydney Noe.

Dear Sirs:

We have now in our employ Miss Julia L. James, who tells us that she was in your service from June, 1917 to November, 1917, as Assistant Librarian.

Will you be good enough to give us, in confidence, your opinion of Miss James' ability, also advise us as to what you know regarding her habits and general worth.

Any information you may give us concerning this employe will be greatly appreciated.

Yours very truly,


H. A. Hall

Chief Clerk.



CTA:R

December 17th, 1917.

H. D. Hall, Esq., Chief Clerk,
The National City Bank,
New York.

Dear Sir:-

I have already answered a request similar to your own on the part of another officer of your Bank with regard to Miss James, but I have no disinclination in emphasizing what I then said - that Miss James' work while with us was very satisfactory, and that I am sure that your Bank will have only satisfaction in what work she may do for you. I consider Miss James an exceptionally equipped library assistant, and in no respect did her work with us call for anything less than high praise. I always found her conscientious and dependable, two very rare qualities in these days.

Yours truly,

Secretary.

*The National City Bank
of New York*

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CABLE ADDRESS "CITIBANK"

New York

December 20, 1917

IN REPLYING PLEASE QUOTE INITIALS CTA

Mr. Sydney P. Noe, Secretary,
The American Numismatic Society,
New York City.

Dear Sir:

We have your letter of December 17th, regarding the qualifications of Miss Julia James, for which we thank you.

We regret that it was necessary for you to write us the second time, but your first letter must have gone astray, as it was never received by us.

Yours very truly,

H. G. Kell
Chief Clerk.

H. G. Kell
HDH:W